

Form of Annual Return of a Company Having a Share Capital

ANNUAL RETURN

THE COMPANIES ACT (1 OF 1956)

SCHEDULE V PART II

(See Section 159)

I. REGISTRATION DETAILS

Registration No.

State Code (Refer Code List 1)

Registration Date

Date

Month

Year

Whether shares listed on recognised Stock Exchange(s)

Y-Yes

N-No

If Yes, Stock exchange code (Totals)

A

B

(Refer Code List 2)

AGM Held

Y-Yes
N-No

Date of AGM/
Due Date

Date

Month

Year

II. NAME AND REGISTERED OFFICE ADDRESS OF COMPANY

Company Name

Address

Town/City

State

Pin Code

Telephone with STD

Area Code

Number

Fax Number

Email Address

III. CAPITAL STRUCTURE OF THE COMPANY (AMOUNT IN RS. THOUSANDS)

Authorised Share Capital Breakup

Type of Shares	No. of Shares	Nominal Value (in Rs.)
(i) Equity	8000000	10
(ii) Preference	6000000	100
Total Authorised Capital	14000000	

Issued Share Capital Breakup

Type of Shares	No. of Shares	Nominal Value (in Rs.)
(i) Equity	6806100	10
(ii) Preference	334000	100
Total Issued Capital	102537	

Subscribed Share Capital Breakup

Type of Shares	No. of Shares	Nominal Value (in Rs.)
(i) Equity	6806100	10
(ii) Preference	334000	100
Total Subscribed Capital	102537	

Paid-Up Share Capital Breakup

Type of Shares	No. of Shares	Nominal Value (in Rs.)
(i) Equity	6806100	110
(ii) Preference	3340000	1000
Total Paid-up Capital		202537

Debentures Breakup

Type of Debenture	No. of Debentures	Nominal Value (in Rs.)
(i) Non Convertible		
(ii) Partly Convertible		
(iii) Fully Convertible		
Total Amount		

IV. DIRECTORS/MANAGER/SECRETARY INFORMATION (PAST AND PRESENT)

[Refer clause 6 of Part I of Schedule V]

Name
 Surname Middle Name First Name

Nationality I - Indian Date of birth
 F - Foreign Date Month Year

Designation C - Chairman cum Managing Director
 W - Whole Time Director, S - Secretary, R - Manager
 D - Director, M - Managing Director

Date of Appointment Date of Ceasing
 Date Month Year Date Month Year

Election Commission Identity Card No. (if issued)

Name
 Surname Middle Name First Name

Nationality I - Indian Date of birth
 F - Foreign Date Month Year

Designation M - Chairman cum Managing Director
 W - Whole Time Director, S - Secretary, R - Manager
 D - Director, M - Managing Director

Date of Appointment Date of Ceasing
 Date Month Year Date Month Year

Election Commission Identity Card No. (if issued)

Name
 Surname Middle Name First Name

Nationality I - Indian Date of birth
 F - Foreign Date Month Year

Designation D - Chairman cum Managing Director
 W - Whole Time Director, S - Secretary, R - Manager
 D - Director, M - Managing Director

Date of Appointment Date of Ceasing
 Date Month Year Date Month Year

Election Commission Identity Card No. (if issued)

IV. DIRECTORS/MANAGER/SECRETARY INFORMATION (CONTD.)

Residential Address

PUSHPANJALI

Town/City

BARIA TU ROAD

District

RANCHI

State

JHARKHAND

Pin code

Residential Address

S-75

PANCHSHEEL PARK

Town/City

NEW DELHI

District

State

DELHI

Pin code

110017

Residential Address

S-75-

PANCHSHEEL PARK

Town/City

NEW DELHI

District

State

DELHI

Pin code

110017

Additional Sheets may be attached if needed.

IV. DIRECTORS/MANAGER/SECRETARY INFORMATION (PAST AND PRESENT)

[Refer clause 6 of Part I of Schedule V]

Name

K R I S H N A M U R T H Y N A G A R U R U
Surname Middle Name First Name

Nationality

I - Indian Date of birth 15 06 52
F - Foreign Date Month Year

Designation

W - Whole Time Director, S - Secretary, R - Manager
C - Chairman cum Managing Director
D - Director, M - Managing Director

Date of Appointment

20 12 97 Date of Ceasing
Date Month Year Date Month Year

Election Commission

Identity Card No. (if issued)

Name

R U N G T A N A V E E N
Surname Middle Name First Name

Nationality

I - Indian Date of birth 10 08 74
F - Foreign Date Month Year

Designation

D - Director, M - Managing Director
C - Chairman cum Managing Director
W - Whole Time Director, S - Secretary, R - Manager

Date of Appointment

05 10 98 Date of Ceasing
Date Month Year Date Month Year

Election Commission

Identity Card No. (if issued)

Identity Card No. (if issued)

Name

S H A R M A P A L P R E M
Surname Middle Name First Name

Nationality

I - Indian Date of birth 07 06 35
F - Foreign Date Month Year

Designation

D - Director, M - Managing Director
C - Chairman cum Managing Director
W - Whole Time Director, S - Secretary, R - Manager

Date of Appointment

29 07 00 Date of Ceasing
Date Month Year Date Month Year

Election Commission

Identity Card No. (if issued)

Identity Card No. (if issued)

IV. DIRECTORS/MANAGER/SECRETARY INFORMATION (CONTD.)

Residential Address

FLAT NO 202 VISHNU

RESIDENCY BLOCK A

Town/City

1-1-770/A STREET II

GANDHI NAGAR

District

HYDERABAD

State

ANDHRA PRADESH

Pin code

500080

Residential Address

170 JAWAHAR NAGAR

EXTENSION

Town/City

VARANASI

District

— — — — —

State

UTTAR PRADESH

Pin code

221005

Residential Address

1142/4

URBAN ESTATE

Town/City

GURGAON

District

— — — — —

State

HARYANA

Pin code

122001

Note : Additional Sheets may be attached if needed.

IV. DIRECTORS/MANAGER/SECRETARY INFORMATION (CONTD.)

Residential Address

NEELKAMAL BARIYATU

ROAD

Town/City

-

District

RANCHI

State

BIHAR

Pin code

834009

Residential Address

1339 CENTRAL PARK

SECTOR D POCKET I

Town/City

NASANT KUNJ

District

NEW DELHI

State

DELHI

Pin code

110070

Residential Address

S-75

PANCHSHEEL PARK

Town/City

NEW DELHI

District

-

State

DELHI

Pin code

110017

Note : Additional Sheets may be attached if needed.

IV. DIRECTORS/MANAGER/SECRETARY INFORMATION (CONTD.)

Residential Address

S-75

PANCHSHEEL PARK

Town/City

NEW DELHI

District

State

DELHI

Pin code

110017

Residential Address

7189 SECTOR B

POCKET 10 VASANT KUNJ

Town/City

NEW DELHI

District

State

DELHI

Pin code

110070

Residential Address

48A POCKET A 3

MAYUR VIHAR PHASE 3

Town/City

District

DELHI

State

Pin code

110096

Note : Additional Sheets may be attached if needed.

IV. DIRECTORS/MANAGER/SECRETARY INFORMATION (PAST AND PRESENT)

[Refer clause 6 of Part I of Schedule V]

Name

G	U	P	T	A							R	A	M	E	S	H	
---	---	---	---	---	--	--	--	--	--	--	---	---	---	---	---	---	--

Surname Middle Name First Name

Nationality I - Indian Date of birth

2	3	1	0	4	7
---	---	---	---	---	---

F - Foreign Date Month Year

Designation W C - Chairman cum Managing Director
W - Whole Time Director, S - Secretary, R - Manager
D - Director, M - Managing Director

Date of Appointment

2	8	0	9	0	4
---	---	---	---	---	---

 Date of Ceasing

1	2	0	6	0	6
---	---	---	---	---	---

Date Month Year Date Month Year

Election Commission Identity Card No. (if issued)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Name

V	A	R	D	H	A	N						A	S	H	O	K	
---	---	---	---	---	---	---	--	--	--	--	--	---	---	---	---	---	--

Surname Middle Name First Name

Nationality I - Indian Date of birth

2	0	0	7	7	6
---	---	---	---	---	---

F - Foreign Date Month Year

Designation S C - Chairman cum Managing Director
W - Whole Time Director, S - Secretary, R - Manager
D - Director, M - Managing Director

Date of Appointment

0	1	0	9	0	5
---	---	---	---	---	---

 Date of Ceasing

2	8	0	2	0	6
---	---	---	---	---	---

Date Month Year Date Month Year

Election Commission Identity Card No. (if issued)

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Name

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Surname Middle Name First Name

Nationality I - Indian Date of birth

--	--	--	--	--	--

F - Foreign Date Month Year

Designation C - Chairman cum Managing Director
W - Whole Time Director, S - Secretary, R - Manager
D - Director, M - Managing Director

Date of Appointment

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 Date of Ceasing

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Date Month Year Date Month Year

Election Commission Identity Card No. (if issued)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

IV. DIRECTORS/MANAGER/SECRETARY INFORMATION (CONTD.)

Residential Address

G-19

MANSAROVAR GARDEN

Town/City

NEW DELHI

District

State

DELHI

Pin code

110015

Residential Address

291 SECTOR 16

VASUNDHRA ENCLAVE

Town/City

District

GHAZIABAD

State

UTTAR PRADESH

Pin code

201001

Residential Address

Town/City

District

State

Pin code

*Note : Additional Sheets may be attached if needed.

V. DETAILS OF SHARES/DEBENTURES HELD AT DATE OF AGM*

Ledger Folio of Share/Debenture Holder

Share/Debenture Holder's Name
 Surname Middle Name First Name

Father's/Husband's Name

Type of share/Debenture 1 - Equity, 2 - Preference Shares, 3 - Debentures, 4 - Stock

Number of Shares/Debentures Held/Stock, if any Amount per share (in Rs.)

Ledger Folio of Share/Debenture Holder

Share/Debenture Holder's Name
 Surname Middle Name First Name

Father's/Husband's Name

Type of share/Debenture 1 - Equity, 2 - Preference Shares, 3 - Debentures, 4 - Stock

Number of Shares/Debentures Held/Stock, if any Amount per share (in Rs.)

Ledger Folio of Share/Debenture Holder

Share/Debenture Holder's Name
 Surname Middle Name First Name

Father's/Husband's Name

Type of share/Debenture 1 - Equity, 2 - Preference Shares, 3 - Debentures, 4 - Stock

Number of Shares/Debentures Held/Stock, if any Amount per share (in Rs.)

*Note : Separate sheet may be attached if needed. If number of such share holders exceed 10, if so desired a text file may be submitted on a floppy or a cartridge tape in the format given in Annexure-III.

**VI. DETAILS OF SHARES/DEBENTURES TRANSFERS SINCE DATE OF LAST AGM
(or in the case of the first return at any time since the incorporation of the company)***

Date of Previous AGM

Date Month Year

Date of Registration of Transfer
of Shares

Date Month Year

Type of transfer

1 - Equity, 2 - Preference Shares, 3 - Debentures, 4 - Stock

Number of Shares/Debentures
Transferred

Amount per Share (in Rs.)

Ledger Folio of Transferor

Transferor's Name

Surname Middle Name First Name

Ledger Folio of transferee

Transferee's Name

Surname Middle Name First Name

Date of Registration of Transfer
of Shares

Date Month Year

Type of transfer

1 - Equity, 2 - Preference Shares, 3 - Debentures, 4 - Stock

Number of Shares/Debentures
Transferred

Amount per Share (in Rs.)

Ledger Folio of Transferor

Transferor's Name

Surname Middle Name First Name

Ledger Folio of Transferee

Transferee's Name

Surname Middle Name First Name

*Note: Separate sheet may be attached if needed. If number of such transactions exceed 10, if so desired a text file may be submitted on a floppy or cartridge in the format given in Annexure-IV.

VII. INDEBTEDNESS OF THE COMPANY

(Amount in Rs. Thousands) (Secured Loans including interest outstanding/accrued but not due for payment)

Amount

₹ 62049.83

VIII. EQUITY SHARE CAPITAL BREAKUP (Percentage of Total Equity)

(i) Govt. [Central & State(s)]

~~₹~~

(ii) Govt. Companies

~~₹~~

(iii) Public Financial Institutions

~~₹~~

(iv) Nationalised/Other Banks

₹ 588

(v) Mutual Funds

₹ 976

(vi) Venture Capital

~~₹~~

(vii) Foreign Holdings (FIIs/FCs/FFIs/
NRIs/OCBs)

₹ 126

(viii) Bodies Corporate
(Not Mentioned Above)

₹ 7047

(ix) Directors/Relatives of Directors

₹ 1653

(x) Other top 50 Share Holders (Other than those listed above)

₹ 395

We certify that :

- (a) the return states the facts as they stood on the date of the annual general meeting aforesaid, correctly and completely ;
- (b) since the date of the last annual return the transfer of all shares, debentures, the issue of all further certificates of shares and debentures, have been appropriately recorded in the books maintained for the purpose ;
- (c) the whole of the amount of dividend remaining unpaid or unclaimed for a period of three years from the date of transfer to the special account has been transferred to the General Revenue Account of the Central Government as required under sub-section (5) of Section 205A;
- (d) the company has not, since the date of the annual general meeting with reference to which the last return was submitted, or in the case of a first return, since the date of the incorporation of the company, issued any invitation to the public to subscribe for any shares or debentures of the company;
- (e) where the annual return discloses the fact that the number of members of the company exceeds fifty, the excess consists wholly of persons who under sub-clause (1) section 3 are not to be included in the reckoning the number or fifty ;
- (f) since the date of annual general meeting with reference to which the first return was submitted or in the case of a first return since the date of the incorporation of the private company, no public company or deemed public company has or have held twenty-five per cent, or more of its paid-up share capital;
- (g) the company did not have an average turnover of Rs. Ten Crores or more during the relevant period;
- (h) since the date of the annual general meeting with reference to which the last annual return was submitted or since the date of incorporation of the company, if it is first return, the company did not hold twenty-five per cent or more of the paid-up share capital of one or more public companies; and
- (i) the private company did not accept or renew or invite deposits from the public.

Director

Signed

Director/Managing Director/Manager/Secretary

Secretary in whole time practice

CP No.



M. Agarwal

385

Note : Certificates to be given by a Director and Manager/Secretary or by two Directors where there is no manager or secretary. In the case of a company whose shares are listed on a recognised stock exchange, the certificates shall also be signed by a secretary in whole time practice.

ANNEXURE - I
Code List 1 : State Codes

<i>State Code</i>	<i>State Name</i>	<i>State Code</i>	<i>State Name</i>
01	Andhra Pradesh	02	Assam
03	Bihar	04	Gujarat
05	Haryana	06	Himachal Pradesh
07	Jammu & Kashmir	08	Karnataka
09	Kerala	10	Madhya Pradesh
11	Maharashtra	12	Manipur
13	Meghalaya	14	Nagaland
15	Orissa	16	Punjab
17	Rajasthan	18	Tamil Nadu
20	Uttar Pradesh	21	West Bengal
22	Sikkim	23	Arunachal Pradesh
24	Goa	52	Andaman Islands
53	Chandigarh	54	Dadra Islands
55	Delhi	56	Daman & Diu
57	Lakshwadeep	58	Mizoram
59	Pondicherry		

ANNEXURE - II
Code List 2 : Stock Exchange Codes

<i>Exchange Code</i>	<i>Stock Exchange</i>	<i>Exchange Code</i>	<i>Stock Exchange</i>
A1	Bombay	B1	OTCEI
A2	Delhi	B2	Nagpur
A4	Calcutta	B4	Coimbatore
A8	Madras	B8	Cochin
A16	Bangalore	B16	MP
A32	Hyderabad	B32	Jaipur
A64	Ahmedabad	B64	Rajkot
A128	Pune	B128	Gauhati
A256	Kanpur	B256	Bhubaneshwar
A512	Ludhiana	B512	Magadh
A1024	National Stock Exchange	B1024	Vadodra
		B2048	Rajkot

Note : If listed in more than one exchange, add the respective codes to arrive at the Totals under the same category. For example a company listed in Bombay, Pune, Nagpur and Cochin will fill in the exchange codes as follows :

A | 1 | 2 | 9 | B | | | 1 | 0

ANNEXURE - III
Shares/Debentures field : (format for floppies)

I. Registration Details

Field	Type	Length	Format/Value
State Code	Number	2	
Registration No.	Number	6	
Date of AGM	Date	8	(DD/MM/YY)
Date of last AGM	Date	8	(DD/MM/YY)

Note : The first text file cid.txt will contain the data for above field for Company Identification.

V. Shares held by Share Holders

Field	Type	Length	Format/Value
Ledger folio of Shareholder	Character	8	
Name of shareholder	Character	20	Surname Middlename Firstname
Father's/Husband's name	Character	20	Surname Middlename Firstname
Residential Address	Character	40	
Town/City	Character	20	
State	Character	20	
Pin Code	Number	6	
Type of Share/Debenture	Number	1	1-Equity, 2-Preference 3-Debentures, 4-Stock
Number of Shares/Debenture	Number	6	
Amount per Share/Debenture	Number	6	

Note : The second text file shh.txt will contain the data for above fields for the share holders/debenture holders. The files may be submitted in 5.25" or 3.5" floppies (preferably 3.5") or 60/150MB Normal Cartridge Tapes (mini Cartridges not acceptable). The Floppies/Cartridges may be formatted in DOS/Unix.

ANNEXURE - IV
Shares Transferred : (format for floppies)

I. Registration Details

Field	Type	Length	Format/Value
State Code	Number	2	
Registration No.	Number	6	
Date of AGM	Date	8	(DD/MM/YY)
Date of last AGM	Date	8	(DD/MM/YY)

Note : The first text file cid.txt will contain the data for above field for Company Identification.

VI. Transactions after the last AGM

Field	Type	Length	Format/Value
Date of Transfer of Shares	Date	8	(DD/MM/YY)
Type of Share/Debenture	Number	1	1-Equity, 2-Preference 3-Debentures, 4-Stock
Number of Shares/Debenture	Number	6	
Amount per Share/Debenture	Number	6	
Ledger folio of Transferor	Character	8	
Name of Transferor	Character	20	Surname Middlename Firstname
Ledger Folio of Transferee	Character	8	
Name of Transferee	Character	20	Surname Middlename Firstname

Note : The second text file sht.txt will contain the data for above fields for each such share transfer. The files may be submitted in 5.25" or 3.5" floppies (preferably 3.5") or 60/150 MB Normal Cartridge, Tapes (mini Cartridges not acceptable). The Floppies/Cartridges may be formatted in DOS/Unix.



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